

Medicaid: Code of Conduct

According to the DHS/DCFS Contract, Part I. C. 11.,

COMPLIANCE WITH DHS' PROVIDER CODE OF CONDUCT: The Contractor shall follow and enforce the DHS Provider Code of Conduct.

a. Before allowing any employee or volunteer to work with clients pursuant to this Contract, the Contractor shall also comply with the following requirements:

(1) The Contractor shall provide a current copy of the Code of Conduct to each employee or volunteer currently working for the Contractor and to any new employees or volunteers; and

(2) The Contractor shall retain in each employee or volunteer's file a signed and dated statement in which that person certifies that he or she has read and understands the Code of Conduct and will comply with it.

b. As used in this Paragraph, "volunteer" means a person who:

(1) donates services to the Contractor without pay or other compensation, except for expenses incurred (such as meals and other travel costs); and

(2) is a board member, officer, or other person who is substantially involved in the Contractor's decision-making processes, or is a person who has direct unsupervised contact with DHS/DCFS clients.

c. Annually, the Contractor shall obtain a copy of the current DHS Provider Code of Conduct poster. Contractor shall prominently display the poster where its employees and volunteers can see it.

d. If the Contractor is a Utah governmental entity, the Contractor may enforce its own written Code of Conduct for the provision of these services, which at least includes the elements of the DHS Provider Code of Conduct and is at least as stringent as the DHS Provider Code of Conduct.